

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, July 15, 2025, beginning at 5:45 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON JULY 1, 2025.
4. DISCUSS AN AGREEMENT WITH NORTHWESTERN HEALTHCARE FOR OCCUPATIONAL HEALTH SERVICES.
5. DISCUSS AN AGREEMENT WITH CENTRAL SQUARE FOR SCHOOL MAPPING.
6. DISCUSS A SERVICE AGREEMENT WITH TOTAL AUTOMATION CONCEPTS FOR VILLAGE FACILITIES BUILDING AUTOMATION SYSTEMS.
7. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL

CALL

MINUTES
Special Meeting of the Committee of the Whole
July 1, 2025 – 6:30 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 6:34 p.m. the special meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: W. Brennan, President Pro Tem
 W. Brady, Village Trustee
 M. Mueller, Village Trustee
 K. Shaw, Village Trustee

Members Absent: M. Glotz, Village President
 N. O'Connor, Village Clerk
 D. Mahoney, Village Trustee
 C. Sullivan, Village Trustee

Staff Present: P. Carr, Village Manager
 H. Lipman, Assistant Village Manager/Interim Assistant Finance Director
 T. Tilton, Police Chief
 S. Klotz, Fire Chief
 M. Coleman, Interim Community Development Director
 J. Urbanski, Public Works Director
 D. Framke, Marketing Director
 D. Melone, Recording Secretary
 T. Nelson-Jaworski, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD JUNE 17, 2025 – Motion was made by Trustee Mueller, seconded by Trustee Brady to approve the minutes of the Committee of the Whole meeting held on June 17, 2025. Vote by roll call. Ayes: Brady, Brennan, Mueller, Shaw. Nays: None. Mahoney, Sullivan, Glotz. President Pro Tem Brennan declared the motion carried.

Item #4 – DISCUSS AN AGREEMENT WITH MGT IMPACT SOLUTIONS, LLC FOR BUILDING OFFICIAL PROFESSIONAL SERVICES – Authorization for up to \$115,000 over the next 6 months to for a Building Official professional leasing agreement was requested. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Shaw to recommend an agreement with MGT Impact Solutions, LLC for Building Official Professional Services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Shaw. Nays: None. Mahoney, Sullivan, Glotz. President Pro Tem Brennan declared the motion carried.

Item #5 – DISCUSS A CONTRACT RENEWAL WITH SEWER ASSESSMENT SERVICES FOR INFLOW AND INFILTRATION INVESTIGATIONS

– Public Works requested a contract renewal with Sewer Assessment Services, LLC for Inflow and Infiltration (I/I) Investigations in the amount of \$91,980.79. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Shaw, seconded by Trustee Brady to recommend a contract renewal with Sewer Assessment Services for Inflow and Infiltration Investigations be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Shaw. Nays: None. Mahoney, Sullivan, Glotz. President Pro Tem Brennan declared the motion carried.

Item #6 – DISCUSS THE PURCHASE OF AUTOPULSE RESUSCITATION SYSTEM FROM ZOLL MEDICAL

– The Fire Department requested approval for the purchase of the AutoPulse Resuscitation System.

Trustees Mueller and Shaw stated they appreciated the demonstration of the equipment.

Trustee Brady inquired about battery life.

Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend the purchase of AutoPulse Resuscitation System from Zoll Medical be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Shaw. Nays: None. Mahoney, Sullivan, Glotz. President Pro Tem Brennan declared the motion carried.

Item #7 – DISCUSS BIDDING WAIVER FOR THE BROOKSIDE CREEK STORMWATER IMPROVEMENTS

– Public Works requested approval to waive bidding requirements and provide authority to negotiate an agreement with the lowest responsible bidder. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Shaw, seconded by Trustee Mueller to recommend a Bidding Waiver for the Brookside Creek Stormwater Improvements be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Shaw. Nays: None. Mahoney, Sullivan, Glotz. President Pro Tem Brennan declared the motion carried.

Item #7 – RECEIVE COMMENTS FROM THE PUBLIC

– President Pro Tem Brennan asked if there were any comments from the public. There were none.

Motion was made by Trustee Brady, seconded by Trustee Mueller, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Mueller, Shaw. Nays: None. Mahoney, Sullivan, Glotz. President Pro Tem Brennan declared the meeting adjourned at 6:42 p.m.



Interoffice Memo

Date: July 8, 2025

To: Pat Carr, Village Manager
Hannah Lipman, Assistant Village Manager

From: Angela Arrigo, HR Director

Subject: Occupational Health Service Provider(s) – Contract Renewal

The Village transitioned to Northwestern Occupational Medicine in July 2023 for occupational health services. Northwestern has an established occupational health program with certified occupational health providers, a dedicated program coordinator, and an established randoms consortium program. Occupational health services include pre-employment exams, post-employment exams, DOT random program consortium services and clinic DOT testing, immunization program administration, and direct professional consultation with an occupational health provider for workplace health guidance, and other related occupational health items.

The professional services received over the last two years has been very satisfactory, meeting the needs of the Village's occupational health services. Participation in the randoms consortium has also proven to be advantageous for our small population of approximately 50 employees.

Financial Impact

Professional services cost varies and volume is not defined. Northwestern offers pre-employment bundling for certain positions such as police and fire exams, lower pricing for both non-DOT and DOT drug screenings, and competitive randoms program pricing. Professional service pricing depends on the selected service which is determined case-by-case for post-employment situations. Northwestern pricing remains unchanged for the contract renewal. Fiscal year 2024 spend was \$39,041.64, fiscal year 2025 spend was \$55,924.25. The increase in spending was largely attributed to the increase of non-certified firefighter hiring and related pre-employment exams.

Recommendation

The centralization of all these professional services through the established Northwestern Occupational Medicine clinic will continue to provide the required level of occupational services needed. With your approval, I am requesting approval to move forward to renew a contract with Northwestern Memorial Healthcare for professional services which shall exceed \$25,000 annually. It is recommended that the contract renewal is for one year with an automatic renewal for an additional year. Adequate funds are budgeted for professional occupational health services.



Interoffice Memo

Date: June 24, 2025
To: Pat Carr – Village Manager
From: Lisa Kortum, Emergency Management and 911 Director
Subject: Purchase Request – Purchase the Indoor K-12 School Mapping

Presented for the Committee of the Whole/Village Board Meeting consideration and possible action:

Description:

GIS indoor maps are to enhance situational awareness for public safety agencies when responding to school emergencies. The State of Illinois 911 office has made funding available to us and I was approved to receive a grant in the amount of \$98,280.00 in order to fund the project for Tinley Park 911 Communications.

It is the recommendation that the Village Board approve project coordination and data installation from Central Square technologies and DataMark as reflected in the attached proposal of \$98,280.00.

Staff Direction Request:

1. Approve Purchase Order for necessary project coordination and data installation with Central Square technologies and DataMark, in the amount of \$ 98,280.00 as requested and approved in the FY26 budget.
2. Direct Staff as necessary.

Attachment:

Proposal from Central Square – DataMark



Interoffice Memo

Date: July 9, 2025
To: John Urbanski, Public Works Director
From: Jimmy Quinn, Facilities Superintendent
Subject: Village Facilities Automation Systems - Annual Maintenance and Inspections Year (1 of 3)

Presented for Committee of the Whole and Village Board for consideration and possible action.

Description:

Public Works is requesting the approval of the Service Agreement Year 1 (one) of 3 (three) with Total Automation Concepts, Inc. of Alsip, Illinois for the annual maintenance and inspections of Village Facilities Building Automation Systems.

1. Inspection of all field equipment, controllers, and network elements for wear/damage.
2. Routine preventive maintenance, technical assistance, and equipment/system updates.
3. Equipment testing, calibration and control repairs.

Background: Public Works is tasked with proper upkeep of all Village Facilities Building Automation Systems to optimize indoor air quality. Continual routine preventive maintenance and inspections conserves the life span of vital Village owned equipment.

The Village has had agreements with Total Automation Concepts, Inc. and using their programming and software for approximately the past 15 years and found them to perform all agreed services satisfactorily.

Budget / Finance: Funding is budgeted for Maintenance and Inspections and is available in the approved FY25 Budget, Facilities. Budget was increased due to some aging equipment.

Budget Available	\$75,000
<u>Contract Amount</u>	<u>\$39,180</u>
Difference – Under Budget	\$35,820

Staff Direction Request:

1. Approve a service agreement renewal with Total Automation Concepts, Inc. of Alsip, Illinois for the annual maintenance and repairs as estimated in the following amount of \$39,180.
2. Direct staff as necessary.

PUBLIC COMMENT

ADJOURNMENT